

## **6. School Board and Committees**

### **6.1 Finances and Raising Funds**

### **6.2 Board Committees**

6.2.1 Education Committee

6.2.2 Finance Committee

6.2.3 Transportation Committee

6.2.3.1 Bus Discipline

6.2.4 Property Maintenance Committee

6.2.5 Membership Committee

## 6.1 Finances and Raising Funds

The Society raises the funds for the operation of the schools by membership and tuition contributions. They are lowest for members without children attending school. For those who have children attending senior high school the tuition is the highest.

For each qualifying student (i.e. resident of B.C.), the school receives level two funding from the province. This equals 50% of the public school cost per student. Additionally, for qualifying students with special education needs, the Ministry provides special education funding.

Further, a substantial amount of donations is very gratefully received.

## 6.2 Board Committees

### 6.2.1 Education Committee

John Calvin School was established to assist parents in providing their children with a sound Christian education that will prepare their children to become responsible stewards in God's kingdom. The task given to the principal and the teachers is huge and complex. Therefore the board has appointed an Education Committee to help the principal and the staff supervise and plan the curriculum needs of our school. Such planning will not be restricted to curriculum but also include the physical needs, materials and personnel resources required to meet the needs of our school body.

The committee contains several members chosen from among the parents of our community. Together with the board representative, the principal and a teaching staff representative, they will advise the board.

This committee normally meets every month during the school year, makes classroom visits and studies the materials for school use.

### 6.2.2 Finance Committee

The Finance Committee keeps its collective finger on the financial pulse of the school society. The treasurer with his/her committee members (chosen from the board) monitor the revenue that comes into our society: funding received from the government, tuition and donations submitted by the members. Additionally they monitor the expenditures.

In the fall this committee must present a Statement of Income and Expenses to the board and Society, and in the spring provide the board with a proposed budget for the following school year.

### 6.2.3 Transportation Committee

The Transportation Committee was established to relieve the school board of much organizational work related to **transportation**. The TC looks after the detailed operation of the school buses.

The TC provides the school board with a budget each year relating to the transportation of all the buses. The TC authorizes and keeps proper financial statements of all expenditures within that budget throughout the year.

Each year, the TC plans bus routes for the students of both the John Calvin School and the John Calvin School portion of the Credo Christian High School. These routes will be published and handed out to all parents with students attending the schools, prior to each school year. The TC also looks after obtaining qualified drivers to operate the school buses in a safe and responsible way.

In order to ensure the safety of the students, the TC requires compliance with a number of rules and

regulations which define minimum standards of behaviour for the students who ride on the school buses.

### **6.2.3.1 Bus Discipline**

The driver is in full charge of the bus and the passengers. On field trips or extra curricular activities where a (teacher) supervisor is on the bus, it is the supervisor's responsibility to support the driver by supervising the students.

All students are required to:

- obey the directions of the bus driver and any other supervisor;
- follow established waiting and loading procedures for bus pick-ups;
- be on time, students should be at their stops five minutes prior to the scheduled pick-up;
- accept the seating arrangements required by the driver or supervisor;
- remain seated at all times while the bus is in motion;
- refrain from unruly and boisterous conduct, extending heads and limbs out of windows, or throwing anything in or out of the bus;
- exercise caution when disembarking from the bus and observe one of the following procedures:
  - ✓ wait until the bus has left and traffic is visible in both directions, or
  - ✓ on directions from the driver, cross the street in front of the bus while the red lights are flashing;
- ride only on their **designated bus** (i.e. no transfers);
- remain on the bus in case of emergency, until the driver or supervisor has determined that it is safe to disembark;
- report any bus damage to the driver immediately. (When students are found liable for intentional damage, they and/or their parents will be held responsible for the costs of the repairs.)

Violation of any of the above regulations may result in a warning or the loss of bus-riding privileges for temporary or extended period of time. This will be decided by the driver, or the TC.

Generally, the first offence will result in a written warning to be signed by the parents, and returned to the bus driver before the student is allowed back on the bus. A second violation will result in a two-day suspension. Repeat offenders will be suspended for a minimum of one week or as determined by TC.

Outright disregard for the rules may result in an immediate suspension.

### **6.2.4. Property Maintenance Committee**

The Property Maintenance Committee is responsible for all maintenance and repairs on the school property and buildings, as well as organizing the janitorial help to keep the school clean.

This committee meets on a regular basis to plan and coordinate regular maintenance. In February they will submit a proposed budget to the board, with plans for the following school year.

### **6.2.5 Membership Committee**

The membership committee serves primarily as the board's public relations and marketing committee. For each of our church communities the board has appointed members of our school society to canvas non-members for support. Whenever a new family moves into the church community or they hear of new wage earners among the church members, they will encourage such people to join our school society as members. They will encourage such people to join our school society as members. Such broad membership support is important to our tuition-paying parents because it can lighten their tuition load significantly. Canvassing for new members, however, does not have to wait for a Membership committee visit. All members should see it as their task to encourage non-members to support the cause of Reformed education in our community.